

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on January 22, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at ____ p.m.

This meeting may be recorded, streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

To those present in the gallery today, by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated January 22, 2020 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

- Reverend McMillan – Appin Presbyterian Church parking
[04 McMillanPresentation](#)

5. CONSENT AGENDA

- 5.1 Vouchers in the amount of \$1,015,576.72 (December 12, 2019 to January 15, 2020)
[05_01 vouchers jan22mtg](#)
- 5.2 Council Meeting Minutes – January 8, 2020
[05_02 Minutes 2020 Jan 08](#)
- 5.3 Fire Reports
 - 1. Incident Report
[05_03_01 CUSTOM_FIRE_REPORT](#)
 - 2. AED (Defibrilators) Purchase
[05_03_02 AED Purchase](#)
- 5.4 Building Report – December 2019
[05_04 2019 December Building Report](#)
- 5.5 Transfer Station Comparison
[05_05 Transfer Station Comparison](#)
- 5.6 Middlesex-London Health Unit Updates
 - 1. October and November 2019
[05_06_01 BoardofHealthUpdateOctNov2019](#)
 - 2. December 2019
[05_06_02 BoardofHealthUpdateDecember2019](#)
- 5.7 LTVCA Board of Directors Meeting Minutes – December 12, 2019
[05_07 LTVCA BD121219_Final](#)
- 5.8 Notice - Enbridge Gas Increase Application
[05_08 EnbridgeGasNotice_2020 FCPP_20200103](#)
- 5.9 Ontario Provincial Police Municipal Policing Bureau
[05_09 MPB NewsRelease Issue 2 Final](#)
- 5.10 Tait’s Corners residents welcome newcomers
[05_10 Tait's Corners residents welcome newcomers Vink](#)
- 5.11 Community Safety and Policing Act, 2019 (CSPA, 2019)
[05_11 Solicitor General Community Safety Policing Act](#)
- 5.12 Ministry of Transportation – Connecting the Southwest: A Draft Transportation Plan for Southwestern Ontario
[05_12 MinTransportation](#)
- 5.13 Ontario Community Infrastructure Fund – Formula-Based Funding Allocation Notice
[05_13 OCIF 2020 AN Southwest Middlesex](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.13 as information, and approve the January 8, 2020 meeting minutes.

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

a. Fire

1. Fire Marque Agreement

[o8 a 01 Fire Marque Agreement](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approves the draft by-law which authorizes an agreement designating Fire Marque Inc. as an agent of the Municipality of Southwest Middlesex (SWM) for the purpose to submit claims and collect recoverable expenses with respect to insured perils resulting from the SWM Fire Department attendance at an incident site; and

THAT Council approves the amendments to the Fees and Service By-Law supporting the Fire Marque Inc. ability to act upon the agreement recommendation above.

b. Administration

1. Removal of Holding Symbol H-2 – 343 Appin Road – Mike and Eryn Cummings

[o8 b 01 Holding Removal 343 Appin Rd2](#)

#2020-

Moved by _____

Seconded by _____

THAT the amending by-law to remove the Holding Symbol H-2 as it applies to the lands known legally as Concession 1, West Part Lot 22, Glencoe, be **GRANTED** by Council.

2. Proposals for Child Care Occupancy/Tenancy

[o8 b 02 Child Care Centre Operator Tenant Agreement](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approve the agreement with Elm Children's Centre for the Child Care Centre Independent Operator/Tenancy subject to the following terms and conditions:

- i. Premises: The area designated as the Interior Leasable Area and Exterior Leasable Area (Outdoor Children's Plan Area) being a total of 9,000 square feet of interior leasable area and 3,000 square feet of exterior leasable area on 301 Main Street, Southwest Middlesex
- ii. Rent: Total annual rent in the amount of \$60,000.00, which is subject to an Annual CPI Adjustment.
- iii. Term: Five (5) consecutive years or 60 months.

- iv. Commencement Date: January 1, 2021.
- v. Permitted Use: Operation of a licensed child care centre from children ages zero (0) to six (6) years.
- vi. Hours of Operation: Monday through Friday, inclusive, on a year-round basis (excluding statutory holidays), within the hours of 6:30 a.m. to 6:00 p.m.

AND, THAT the Mayor and CAO-Clerk be authorized and directed to execute the lease in a form satisfactory to the CAO-Clerk.

c. Building
None

d. Finance
None

e. Facilities and Recreation

1. Proposals for the Architectural, Engineering & Project Management of New Child Care Facility

[08 e 01 Proposals Project Mngmt Child Care Facility](#)

#2020-
Moved by _____

Seconded by _____

THAT Council approve the award of RFP “Architectural, Engineering & Project Management: Child Care Facility – 301 Main Street, Glencoe” to Cornerstone Architecture for architectural, engineer, and project management services for the construction of a child care facility at 301 Main Street, Glencoe; and

THAT the Mayor and CAO-Clerk be authorized to execute the appropriate documents to give effect to the agreement for architectural, engineer, and project management services.

f. Public Works

1. River Road Reconstruction

[08 f 01 River Road Reconstruction](#)

#2020-
Moved by _____

Seconded by _____

THAT Council approves the price of \$210,000 as provided by Spriet;

AND that the engineering firm Spriet be used to Tender, construct and provide project management for this road rehabilitation on River Drive;

AND that this be a single sourced project.

AND that the approved Capital Olde Road resurfacing monies be used for the River Drive project;

AND that the excess approved monies for the Olde Road be deposited into the Transportation reserve.

OR

Permanently close River Drive as a public road.

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

10.1 Lower Thames Valley Conservation Authority resolution concerning the role conservation authorities provide with respect to watershed management programs

[10 01 Resolution in Support of Conservation Authorities_LTVCA_02](#)

#2020-

Moved by _____

Seconded by _____

Whereas Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years, and

Whereas Municipalities must work together to ensure resilient and healthy watersheds for residents, and

Whereas Conservation Authorities will be important partners in concrete and cost-effective initiatives to address climate change,

Therefore be it resolved that the Municipality of Southwest Middlesex supports the important role Conservation Authorities provide to local communities in delivering watershed management programs.

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Personal matters about an identifiable individual, including municipal or local board employees;
- b. Labour relations or employee negotiations;

Specifically, the matter relates to the following:

Personnel matters

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2020/

[16 01 Bylaws 343 Appin Rd H Removal](#)

Being a by-law to amend By-law 2011/065 being the zoning by-law of the Municipality of Southwest Middlesex - 343 Appin Road, Glencoe

2. By-law No. 2020/

[16 02 Fire marque bylaw](#)

Being a by-law to authorize cost recovery (fees) with respect to fire department specific response.

3. By-law No. 2020/

[16 03 Confirming Bylaw Jan22 2020](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (January 22, 2020)

#2020-

Moved by _____

Seconded by _____

That By-law No. 2020/ to By-law No. 2020/ be given first, second, third and final readings.

17. FUTURE MEETINGS (subject to change)

- February 12, 2020 – 7 p.m. – Council
- February 26, 2020 – 7 p.m. – Planning/Council

18. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.